

KOREA VISA PROCESSING for STUDENTS

1. Application Form
2. 1 piece of Passport size colored picture
3. Original Passport (should be valid for more than 6months)
4. Photocopy of Passport Bio-page (page 2)
5. Original & Photocopy of valid visa/s and arrival stamps to OECD member countries for the past 5 years (If applicable only)
6. School Certificate (Original)
7. Copy of School ID
8. Copy of Birth Certificate
9. Parents' Documents
 - If employed: Employment Certificate Original [must include position, date hired, compensation, office address, HR landline number(cell-phone number is not allowed), HR e-mail address]
 - If Self-employed: Business Registration from SEC or DTI (Copy), Business Permit or Mayor's Permit(Copy)
 - Original Bank Certificate [must include account type, current balance, account opening date, 6 months average balance (ADB)]
 - Bank Statement (original or certified true copy of bank statements/passbook for the last 3 months)
 - Copy of Income Tax Return(ITR)
 - Copy of PSA Marriage Certificate

* If personally invited by Korean
. Invitation Letter
. Photocopy of invitor's Passport or Identification Card
(authentication not required)

* If invited by Company in Korea
. Invitation Letter
. Photocopy of Korean Company Business Permit
(authentication not required)

* Frequent travellers who have travelled as tourist to OECD member countries within 5 years are exempt from submitiing ITR.

- Processing Time:
 - 3 working days (for those who have been to OECD member countries within 5 years as tourist)
 - 5 working days (for those who have not been to OECD member countries within 5 years).